

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **14 January 2016**

Report of: **Director of Finance and Resources**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2015/16 AND
DRAFT WORK PROGRAMME 2016/17**

SUMMARY

At the meeting of the Board on 17 March 2016, members will be asked to review the outcome of the work programme for the current year 2015/16. Also at that meeting, the Board will be asked to finalise the draft work programme for 2016/17.

The report contains details of the position of the Board's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for next year.

RECOMMENDATION

The Board is invited to review the current work programme for 2015/16 and to start to consider the work programme for the next municipal year.

INTRODUCTION

1. The outcomes from the work programme for the current year (2015/16) will be reviewed at the Board's meeting on 17 March 2016. At the same time, it will be necessary for the Panel to finalise its work programme for the next year.
2. In order to assist this process, members are invited to start to consider both issues at this meeting.

WORK PROGRAMME 2015/16

3. The work programme for the current year is attached as Appendix A.
4. A further document, outlining progress on previously agreed actions, is attached as Appendix C.
5. Members are asked to note the following revision to the work programme:
 - A report titled 'Review of Licensing Policy' has been added to the work programme for this meeting.

WORK PROGRAMME – NEXT YEAR 2016/17

6. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions;
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegate powers;
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions;
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council; and
 - considering matters affecting the area or local people and, in so doing reviewing and scrutinising the performance of other public bodies in the area.
7. There are six planned meetings of the Scrutiny Board in the next municipal year, to deal with ordinary business.
8. Members are invited to consider the items for the work programme for 2015/16. It has previously been suggested that a few items of major significance are chosen.
9. It is particularly important that, in the future, the Scrutiny Board also builds on its programme of external reviews. The list of public organisations working in the Borough is attached as Appendix B for members' information.
10. It is suggested that members indicate which organisation from the list should be the subject of a detailed review during 2016/17.
11. At this stage, particular items which are known to be coming before the Board during the next year are shown below. In addition, the unassigned items on the current years' work programme will be rolled over and allocated to an appropriate meeting:-

19 May 2016

- review of the work programme 2016/17

23 June 2016

- review of the work programme 2016/17

15 September 2016

- review of the work programme 2016/17

24 November 2016

- review of the work programme 2016/17

12 January 2017

- preliminary review of the work programme 2016/17 and draft work programme 2017/18

16 March 2017

- final review of the work programme for 2016/17 and draft work programme 2017/18

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report.

CONCLUSION

13. This report invites members to review the current work programme for 2015/16 and to start to consider the work programme for the next municipal year. The Board is also requested to give early consideration to any external reviews that it might wish to carry out during 2016/17.

Appendix A – Scrutiny Board Work Programme 2015/16

Appendix B – List of public organisations working in the Borough; and

Appendix C – Progress on Actions since last meeting.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andrew Wannell. (Ext 4620)

APPENDIX A

SCRUTINY BOARD –WORK PROGRAMME 2014/15

DATE	SCRUTINY BOARD ITEM
21 May 2015	Meeting cancelled.
25 June 2015	Review of the work programme 2015/16 Scoping Report on questions and answer session with Solent Local Enterprise Partnership (proposed) Annual Report on the Performance of the Fareham Community Safety Partnership
17 September 2015	Review of draft Medium Term Finance Strategy Review of the work programme 2015/16 Receive minutes of meetings of policy development and review panels
19 November 2015	Question and answer session with Solent Local Enterprise Partnership Review of the work programme 2015/16 Receive minutes of meetings of policy development and review panels
14 January 2016	Presentation by, and questioning of, the Executive member for Public Protection Preliminary overall review of work programme 2015/16 and draft 2016/17 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2016/17 Housing Revenue Account Budget and Capital Plans 2016/17 Receive minutes of meetings of policy development and review panels Review of Licensing Policy
17 March 2016	Presentation by, and questioning of, the Executive member for Streetscene Final review of work programme for 2015/16 and draft for 2016/17 Receive minutes of meetings of policy development and review panels

Items to be assigned:

- Review of the implementation of the universal credit system and its impact on the residents of Fareham
- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)
- Presentation by, and questioning of, the Executive member for Health and Housing (23 June 2016)
- Presentation by, and questioning of, the Executive member for Leisure and Community (24 November 2016)
- Presentation by, and questioning of, the Executive member for Planning and Development (16 March 2017)
- Presentation by, and questioning of, the Executive member for Policy and Resources (June 2017)

APPENDIX B

LIST OF ORGANISATIONS SUPPORTING DELIVERY OF PUBLIC SERVICES IN THE BOROUGH

Agency	FBC funding	Agency	FBC funding
'Blue Light' Services		Voluntary Sector	
Hampshire Police		Community Action Fareham	#
Hampshire Fire and Rescue Service		Dial a Ride	#
South Central Ambulance Service		Citizens Advice Bureau	#
		RELATE	#
Hampshire County Council		Fareham Churches Together	
Hampshire County Council – Youth Service			
Hampshire County Council – Ashcroft Centre		Partnerships	
Hampshire County Council - Libraries		Portchester Crematorium	
Hampshire County Council – Secondary Schools		CCTV Partnership	#
Hampshire County Council – Primary Schools		Building Control Partnership	#
Hampshire Highways		Community Safety Partnership	#
Westbury Manor Museum	#	Environmental Health Partnership	#
Hampshire Children Services		Legal Services Partnership	#
Hampshire Adult Services		Project Integra	#
Supporting People		PUSH	#
Social Loan Fund (transfers from DWP on 1/4/2013)		PUSH Overview and Scrutiny Committee	#
		Solent LEP	
		Hampshire Children's Safeguarding Board	#
Housing		Fareham & Gosport Clinical Commissioning Group	
First Wessex Housing		Other	
Radian Housing		Hampshire Primary Care Trust	
Hyde Housing		Dept. for Work and Pensions / Job Centre Plus	
United Savings and Loans (Credit Union)	#	Young People's Learning Agency (formerly Learning & Skills Council)	
Two Saints	#	Skills Funding Agency formerly Learning & Skills Council)	
Southern Focus Trust		Audit Commission	
Fareham & Gosport Family Aid		Tourist Information Centre	#

Abbeyfield Housing Society		Youth Centres - Genesis, Xperience, Crofton	
		Fareham Enterprise Centre	
		Business Link (Hants & IOW)	
		Other Continued	
		Segensworth Business Forum	
		Homes & Communities Agency - Daedalus	
		Health protection Agency	
		Southern Water	
		Portsmouth Water	
		Health and Safety Executive	
		Food Standards Agency	
		DEFRA	
		Environment Agency	
		Pubwatch	

SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING**APPENDIX C**

Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
19 November 2015	Question and Answer session with Solent Local Enterprise Partnership	Presentation	<p>The Board received a presentation from Mrs Anne-Marie Mountifield the Chief Executive of Solent Local Enterprise Partnership (Solent LEP) on an overview of the LEP, its achievements so far and the challenges for the future</p> <p>Members were also given the opportunity to put any questions they had regarding the work of the Solent LEP to Anne-Marie Mountifield.</p> <p>At the invitation of the Chairman, Councillor Mrs K K Trott addressed the Board on this item.</p> <p>It was AGREED that the Board thank Anne-Marie Mountifield for her extremely informative presentation and for answering the Board's questions.</p>	Complete.	Andrew Wannell
	Minutes of Meetings of Policy Development and Review Panels	Review	<p>The Board was asked to receive the minutes of the meetings of the Policy Development and Review Panels held since 28 July 2015.</p> <p>(1) Minutes of meeting Wednesday, 29 July 2015 of Leisure and Community Policy Development and Review Panel</p>	Complete	Andrew Wannell

			<p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to review the minutes of the meeting held on 29 July 2015.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Wednesday, 9 September 2015 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to review the minutes of the meeting held on 9 September 2015.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Thursday, 10 September 2015 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to review the minutes of the meeting held on 10 September 2015.</p> <p>It was AGREED the minutes be received.</p> <p>(4) Minutes of meeting Monday, 14</p>		
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			<p>September 2015 of Planning and Development Policy Development and Review Panel</p> <p>The Vice-Chairman of the Planning and Development Policy and Development and Review Panel, Councillor N J Walker was invited to review the minutes of the meeting held on 14 September 2015.</p> <p>It was AGREED the minutes be received.</p> <p>(5) Minutes of meeting Thursday, 24 September 2015 of Health and Housing Policy Development and Review Panel</p> <p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford was invited to review the minutes of the meeting held on 24 September 2015.</p> <p>It was AGREED the minutes be received.</p> <p>(6) Minutes of meeting Thursday, 22 October 2015 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble was invited to review the minutes of the meeting held on 22 October 2015.</p>		
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			<p>Councillor Keeble referred to minute item 6 which mentioned a report/presentation on Project Integra to come to either the Streetscene Panel or the Scrutiny Board.</p> <p>Members agreed that it would be added onto the Scrutiny Board Work Programme.</p> <p>It was AGREED the minutes be received.</p> <p>(7) Minutes of meeting Tuesday, 3 November 2015 of Planning and Development Policy Development and Review Panel</p> <p>The Vice-Chairman of the Planning and Development Policy Development and Review Panel, Councillor N J Walker was invited to review the minutes of the meeting held on 3 November 2015.</p> <p>It was AGREED the minutes be received.</p> <p>(8) Minutes of meeting Wednesday, 4 November 2015 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to review the minutes of the meeting held on 4 November 2015.</p>		
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			It was AGREED the minutes be received.		
	Review of the Board's Work Programme	programming	<p>The Board considered a report by the Director of Finance and Resources on its work programme for 2015/16.</p> <p>Members discussed the option of including a presentation on Project Integra into the current work programme but it was felt that the work programme for 2015/16 was already very full and therefore it was agreed to add this item into the May 2016 meeting.</p> <p>It was AGREED that the Work Programme for 2015/16 be approved.</p>	Complete.	Andrew Wannell